

Member Advisory Committee Meeting October 8th, 2019
Agenda (4:30 PM – 6:30 PM)

Members:	Guests:	Board:
Jean Buckner	Elmer Sams - guest	Eric O'Brien (Board P)
Anne Herman	Shawn McKone - guest	Ted Stonebridge (GM)
Joyce Hibma		Larry Costello (Board)
Rich Formisano		
Stephen Kangas		
Stefanie Hawks-Johnson		

Meeting called to order at 4:30PM: A quorum of six members present was confirmed for conducting business.

- **Introductions** - done
- **New members to MAC:**
Two prospective members to the MAC were introduced and each provided a brief summary of their backgrounds. MAC members posed a variety of questions.
ACTION - Ted has received bios from each candidate and will distribute to MAC members for further evaluation and recommendation to the board as appropriate.
 - (1) Elmer Sams (former Tanner Electric general manager)
On Sallal system since 1990
Familiar with USDA processes
 - (2) Shawn McKone (Dept. of Ecology Environmental Engineer)
Sewage treatment specialist
Experience with infrastructure management and design
Will have trouble with 4:30PM, would prefer later start time
- **Sallal Mission Statement/vision (Rich, Andy, and Stephen)**
 - a. The two options were submitted to the board at the 9-17-19 board meeting.
 - b. Board has deferred discussion and final selection until a future date.
 - c. It was pointed out that emphasis of “untreated water” may be a sticking point in consideration of the recent E-coli incident and ongoing chlorination.
- **Charter (confidential section – Rich & Stephen)**
 - a. Reviewed the revised confidential section prepared by Rich and Stephen.
 - b. Motion to accept the changes made to confidential section. Motion seconded. Motion approved unanimously.
 - c. Motion to incorporate all changes and send the Charter to the board. Motion seconded. Motion approved unanimously.
 - d. **Post meeting ACTION** – The final version of the Charter needs to be prepared with all agreed changes accepted and readied for presentation to the Board. Presumably this is action for Ted and/or Daylin. Plan to present at 10-15-19 Board meeting.

- **Request of items to be posted on the website (Rich)**
 - a. Board and MAC minutes will be posted.
 - b. Changes to rules and regulations will be posted.
 - c. Bylaw amendments will be posted.
 - d. Latest Water System Plan. Gray & Osborne will present updated plan with 2018 data to the board on October 15th; after which, a redacted DRAFT will be posted to the website for MAC and member review.
 - e. Water use statistics – This class of information needs better definition as to what data should be compiled and posted - e.g. number of members by member type; number of members per service area (UGA, City, Unincorporated); certificates of availability remaining; pending memberships and COA; etc. A concern was raised about the staff time required to compile and maintain such records if the data is not already a part of routine administrative duties. **ACTION** – Rich, Ted, Joyce, Stefanie will collaborate to define the types of data that members would like to have available. This will be presented at the next MAC meeting and the result will be forwarded to the board for evaluation.
- **Request for table with sample data and locations (E-coli incident)**
 - a. Ted has data available from the meeting at the casino on September 25th.
 - b. Jean has requested tabulated data to evaluate patterns.
 - c. **ACTION** - Ted will compile data related to the E-coli incident and will share it with Jean and the other MAC members.
- **WSP draft will be presented at the October BOT meeting**
 - a. Gray & Osborne will present to the board on 10-15-19.
 - b. Redacted DRAFT will be available to the MAC and posted to the website prior to the next MAC meeting subject to board review.
- **MAC minutes will need to be approved by BOT before being added to website**
Agreed – no discussion.
- **Roundtable**
 1. Ted recognized the exceptional response by staff regarding the E-coli incident. Effective help and guidance from DOH was appreciated, in particular Bob James. Special recognition to Ann Reed for being Sallal spokesperson during the incident. Approximately 250 persons attended the casino meeting. Ted is still compiling total costs associated with the incident – e.g. approximately \$23,000 in bottled water cost from suppliers. How costs will be addressed is still being evaluated.
 2. Regarding cost reimbursements related to the incident – **ACTION** Anne Herman will prepare a short piece for the website to communicate how costs are paid for by the members through the rates. Reimbursements for the incident ultimately will increase rates, so it is not necessarily reasonable or effective for the association to reimburse members for all of the costs that may be claimed. Joyce commented that we could suggest donations from members

to pay back the reserves for money spent at QFC and Safeway on bottled water.

3. Rich – Will a final incident report be published to share investigative results, lessons learned, path forward, etc.? Ted is evaluating and will advise.
 4. Rich – Will submit some thoughts and ideas to Ted regarding the standby power supply for the new office.
 5. Anne – Will chlorine be permanent and can other technologies be used such as Ozone and/or UV? The board is evaluating options and information from our technical consultants.
- Next meeting November 12th 4:30 pm

Other points of discussion that emerged not on the Agenda:

1. Several of the MAC members proposed to defer the meeting start time to a later time in order to better accommodate people's schedules. This will be brought up as official business in a future meeting.
 2. Extensive off topic discussion occurred as to whether the MAC has strayed from its original purpose as intended by Jean. **ACTION** - Jean will submit to Ted the original concerns that initially prompted Jean to request regular meetings with Ted to be added to the official agenda for future meeting(s).
- The meeting was adjourned at 6:45PM.