

Member Advisory Committee Meeting August 13th, 2019  
Notes 4:30 PM

Jean Buckner	Andy Neff	Ted Stonebridge (GM)
Rich Formisano	Larry Costello	Eric O'Brien (Board P)
Stephen Kangas	Ann Reed	Daylin Baker (Board VP)
	Joyce Hibma	

- Permission to post minutes of committee meeting and a photo of committee members  
5 minutes  
All were in support of posting minutes to websites – get approval from board.
- Elect committee member to report/give update at the BOT meeting 5 minutes  
Rich will be primary. Anne or Stephen can be backup.
- Sallal Mission Statement (cont. from last meeting) 20 minutes  
(Review suggested statements submitted from committee members)  
Discussed submitted mission statements. Stephen, Larry and Andy will collaborate through e-mail to come up with a few options to present to the board by the next MAC meeting.
- Select one of two logos currently being used 10 minutes  
All were in support of the multi-color logo that is currently on the website.
- Communication guidelines (Ann Reed) 10 minutes  
It was suggested that it may be worth hiring someone to monitor and respond to social media posts put out by Sallal. To that point, others proposed that it would be preferable to use the social media sites only as a bulletin board for posting information but not allowing comments and response. It was suggested to include a common instruction on any postings to direct comments to the Sallal Association via contact information on the Sallal website. There was more discussion with concerns about costs and liability, and “rants and raves”. A proposal was made to review this document again before sending it to the board. Stephen will work with Ann on this document for the next meeting.
- Website update (Ann Reed) 10 minutes  
Members will provide ideas and feedback via e-mail to Ann. Andy agreed to provide volunteer support for more technical web needs.
- Charter, including membership (cont. from last meeting) 30 minutes  
Andy suggested we add a section about easily amending the charter at any time. This would allow us to accept the current version and continue to revise it going forward.

Everyone agreed. Stephen agreed to find some standard language to insert into the charter to achieve this.

More discussion occurred regarding concerns of accepting the current draft – specifically the Confidential Info/Confidentiality sections. These sections are currently in conflict in some parts. Stephen and Rich will work together through e-mail to revise these sections further. A suggestion was to have Ted “prequalify” the agenda to show which topics are confidential and then the committee reviews the designations at the beginning of each meeting. Additional requests for confidentiality can be made by any member at any time. It appeared everyone was willing to give this a try.

If Stephen and Rich don’t add it, Daylin will add the last suggestion about pre-qualifying the agenda to the charter.

Jean and Stephen will provide NDA examples.

- Code of Ethics (discuss adopting BOT) 10 minutes  
A motion was made by Stephen to adopt the current code of ethics for the Sallal Board (and any future amendments). It was seconded by Larry. All voted in favor. It will be posted on the website.
  
- Roundtable/For the Good of the Order 20 minutes
  - Ted reminded us this is our 50-year anniversary for Sallal and solicited ideas for how to promote this occasion. It was suggested we do a follow-up in next newsletter regarding the history of Sallal – possibly another interview with Joyce. Still hoping for more ideas if anyone has any.
  - Stephen shared that DOH has a separate permit that they issue to water purveyors. Ted said this is an “Operating permit” from DOH. Jean said there are hard limits on number of connections that can’t be revised until water system plans have been submitted. Ted said that the options are green, yellow, blue, and red which are determined by compliance. He said Sallal is “green” which means “unspecified number” of connections and that the annual fee is based on number of connections we currently have. He said the Water Facility Inventory (WFI) has details like the number of connections. Ted said we give them the connection number, it’s not a limit/ceiling. Jean said she has the applicable RCW that addresses this and will share it with the group.
  - Ted shared that the City agreed to provide raw well sampling results for Centennial.
  - Ted shared that the NB council told Mark Rigos not to meet with Sallal about the contract until the Golder Study is out.
  - Jean asked what we are going to do about the UTRC decision. Eric said the board will meet next week to get advice from counsel.
  - Rich asked about committee’s opportunity to review WSP. Ted said he now has all chapters and is reviewing them. After that, it goes to the board. Rich will ask the board about this next week and could also ask if Warren would present again on the WSP to this group.