

SALLAL WATER ASSOCIATION

AGENDA FOR OCTOBER 20, 2020 BOARD OF TRUSTEES MEETING

Monthly Business meeting beginning at 6:00 pm

CALL TO ORDER (QUORUM PRESENT)

VISTOR COMMENTS (Limit time to 3 minutes)

CONSENT AGENDA:

- Approval special meeting minutes for RDA Loan Member Meeting and September, October Work Study
- Approval of minutes for the September 15, 2020 BOT meeting
- Consultant Statements:
 - Jonson & Jonson -- \$26,352.82
 - Gray & Osborne – \$12,967.53
 - Lawhead—8,099.80

6:30 and 6:50 IT Proposals (Seattle PC Consultants, Jonathan Wood; NerdsToGo, Michael Santiago, Gina Baker, and Brian Kane)

REPORTS:

MEMBER ADVISORY COMMITTEE:

- Meeting Report for October 13, 2020

CONSERVATION COMMITTEE:

- No report—Shawn McKone

TREASURER'S REPORT:

- Past due accounts—Joyce Hibma
- For the Master Rate Schedule, we need an hourly rate for “base rate” for Denny or Tree’s time to go do something. Do we use unique rates per person or just pick a set amount?
 - Recommendation from Daylin and Denny/Tree: just set it at \$85/hour.

- On the Master Rate Schedule, what is the water storage assessment fee from 1980? It says it's due no later than when the membership is transferred. This hasn't been tracked for the last 40 years.
 - Recommendation from Daylin and Denny : take it out.
- In Rate schedule we currently have \$50 fee for "NSF check" but not "NSF ACH". This can happen too. Recommend from Daylin and Lisa: Change to "NSF check/ACH".

ENGINEERING REPORT:

Gray & Osborne/Warren Perkins

- Reservoir proposal revision for "Post-Construction" costs.
- Update on North Bend connection study
- Update, status, and comment responses of WSP
- Fire Protection cost
- G & O General Services agreement
- County Franchise Fee Fire Flow Study

ATTORNEY REPORT (some or all of these items may be discussed in executive session):

Jonson & Jonson/Dick Jonson

- Single Family Residence concerning rule 40 and 41
- North Bend Franchise Agreement update

GENERAL MANAGER REPORT:

- GM report in Dropbox
- Cadman Request
- Status of New Memberships
- Proposed procedure for single family home applications
- Recommendation for Backflow testing issue

UNFINISHED BUSINESS

- Chlorination Member Meeting—Rich Formisano
- Sallal Medical Insurance update—Ann Reed
- Revisit wording in Motion No: 2020-38 for rate changes for well testing

- Status of RD Loan
 - Interim construction loan
 - Letter of Conditions documents
- New Office
 - Existing lease—confirm extension
 - Status of design
 - Status of bidding
 - IT Design review
- Elections Procedures/Bylaw amendments
- Reserve Analysis: motion to approve
- Status of 2001 Water Right—Aspect Phase 1 scoping

NEW BUSINESS

- Motion to name Denny Scott interim GM
- Proposed change to new-hire health insurance
- IT and SCADA Contracts/Agreements
 - SCADA Agreements in Dropbox (3)
 - IT Services: Proposals in Dropbox (2)
- DropBox agreement

ITEMS TO TRACK & COME BACK TO IF THERE IS ACTIVITY

- Rate Study
- Contract with City

EXECUTIVE SESSION

NEXT SCHEDULED MEETING:

Tuesday, November 17th, 2020 at 6 pm