

**Sallal Water Association
Board of Trustees
Minutes of Tuesday December 17th, 2019 Meeting**

The regularly scheduled meeting of the Board of Trustees of the Sallal Water Association was called to order on Tuesday, December 17th, 2019 at 6:04 pm by President Eric O'Brien.

Board members present, Eric O'Brien, Daylin Baker, Gerry Prior, Ann Reed, Larry Costello and Sheldon Lynne
Consultants present: Ashley Emery, Financial Consultant, Richard Jonson, Attorney and Warren Perkins, Engineer
Employees present: Lisa Hagen, Utility Customer Administrator and Ted Stonebridge, General Manager
Guests present: Rich Formisano, Mike Kenyon (WRA Trustee) and Anne Herman (arrived at 6:25 pm, exited at 6:34 pm).

GUEST COMMENTS

Mr. Kenyon requested a schedule for the reduction of chlorine levels coming into the Wilderness Rim Association. Mr. Stonebridge reviewed chlorination procedures and DOH requirements and stated that the situation would be reviewed but chlorination levels were mandated by DOH. Mr. Kenyon left the meeting at 6:25 pm.

CONSENT AGENDA

Board minutes of the October 15th, 2019 regular Board meeting (amended), the November 19th, 2019 regular Board meeting and the consultant billing statements (amounts below) were presented.
Jonson & Jonson statement included----- \$7,136.00
Gray & Osborne statement included-----\$29,953.24

MOTION NO 2019-57 Motion to approve the October 15th, 2019 Board meeting minutes (amended), the November 19th, 2019 Board meeting minutes and the consultants billing statements for Jonson & Jonson and Gray & Osborne by Sheldon Lynne and seconded by Daylin Baker. Passed unanimously.

REPORTS

Member Advisory Committee Report

Mr. Formisano gave a summary from the minutes for the December 10th, 2019 Member Advisory Committee meeting. The previous MAC meeting minutes were reviewed.

MOTION NO 2019-58 Motion to approve for publication the December 2019 Member Advisory Committee meeting minutes by Larry Costello and seconded by Ann Reed. Passed unanimously.

Engineer Report

Mr. Perkins stated that all required documentation from John Day Homes pursuant to the developer extension agreement for Tanner Falls has been reviewed and is complete.

MOTION NO 2019-59 Motion for project acceptance for the Tanner Falls water system developer extension by Sheldon Lynne and seconded by Daylin Baker. Passed unanimously.

Mr. Perkins presented a summary of the proposed WSP with the requested changes. Water use efficiency goals were reviewed and it was noted that figures inserted into the WSP would be tentative pending final adoption.

Disinfection alternatives - Mr. Perkins reviewed four options for installation of facilities to achieve mandated chlorine contact time at Rattlesnake. He recommended alternative 4 from his technical memorandum (consisting of installing 300 feet of 24 inch main in the service road) provided to the Board. Discussion followed and the Board concurred that

none of the options represented a commitment to permanently chlorinate the system. The goal is to get Well No. 2 back on line and have a facility in place to deal with the current requirement and future contingencies.

MOTION NO 2019-60 Motion to approve the recommendation to proceed with alternative 4 as presented by Sheldon Lynne and seconded by Larry Costello. Passed unanimously.

Attorney Report

Legal issues were reserved for executive session.

General Manager Report

Mr. Stonebridge directed the Board to his written report posted in Dropbox.

UNFNISHED BUSINESS

None.

NEW BUSINESS

Mr. Stonebridge stated the employee handbook has been updated and is in Dropbox for the Board to review.

Mr. Jonson requested the King County franchise fee be reserved for executive session.

Mr. Emery discussed the 2020 draft budget. Board discussion followed. Mr. Costello stated that he would like to see additional analysis pertaining to the cost of renting versus constructing a new office/shop facility.

Board will be working to develop a business case for supporting the new office or considering alternatives such as continuing to rent.

Motion NO 2019-61 Motion to approve the 2020 budget with an 8% rate increase effective Jan.1 2020 by Sheldon Lynne and seconded by Ann Reed. Passed unanimously.

ITEMS TO TRACK

Mr. Costello requested the additional water rights be added to new business.

EXECUTIVE SESSION

Mr. Formisano and Mr. Emery exited the meeting. An executive session was convened at 7:41 pm to discuss with counsel legal matters including King County franchise fee, pending litigation and the UTRC decision. The executive session was concluded at 7:54 pm and the regular session of the meeting resumed.

MOTION TO AJOURN meeting at 7:55 pm by Sheldon Lynne, seconded by Larry Costello. Passed unanimously.

Submitted by:

Ted Stonebridge, General Manager