

**Sallal Water Association  
Board of Trustees  
Minutes of Tuesday, April 16th, 2019 Meeting**

The regularly scheduled meeting of the Board of Trustees of the Sallal Water Association was called to order on Tuesday, May 16th, 2019 at 6:00 pm by Vice President Daylin Baker.

**Board members present:** Eric O'Brien (phone), Daylin Baker, Harold Ellebracht, Sheldon Lynne, Gerry Prior

**Board members absent:** Michael Thomas

**Consultants present:** Richard Jonson, Attorney, Warren Perkins, Engineer

**Employees present:** Ted Stonebridge, General Manager

**Guests present:** Anne Herman, Mark Hallstrom, Joyce Hibma, Ann Bailey, Jean Buckner, Jack Winchester, Stephen Kangas, Ann Reed, Rich Formisano and Dan Brevick (arrived at 7:17 pm).

**GUEST COMMENTS**

Joyce Hibma/Mark Hallstrom – Ms. Hibma and Mr. Hallstrom were here to listen and answer any questions pertaining to their request.

Ann Reed – Ms. Reed discussed various communication services she can provide to the Association.

Anne Herman (left meeting at 6:50 pm) - Ms. Herman requested the Board to respond to her bylaw amendment. She confirmed that her corrected version should be submitted for purposes the member vote. The Board discussed their concerns about the proposed bylaw amendment and agreed to hold a special meeting.

Rich Formisano – Mr. Formisano discussed the meeting with Daylin, Dick and the General Manager regarding his submittal for bylaw amendment.

Jean Buckner – Ms. Buckner responded to the General Manager's request to address her comment made at the annual membership meeting. She asked for open and honest dialogue between the Board and the members. She also mentioned the lack of transparency and consistency from the Board. Ms. Buckner stated she will continue to participate on the Member Advisory Committee if we are all transparent.

**CONSENT AGENDA**

Board minutes of the March 19th, 2019 regular Board meeting, the minutes of March 25<sup>th</sup> organizational meeting and three consultant billing statements (amounts below) were presented.

Jonson & Jonson statement included .....\$6,245.00

Gray & Osborne statement included ----- \$38,916.57

Helsell Fetterman statement included ----- \$390.00

**MOTION NO 2019-18** Motion to approve the consent agenda by Harold Ellebracht and seconded by Eric O'Brien. Passed unanimously.

**REPORTS**

**Engineer Report**

Mr. Perkins reported on the status of the Well #1 VFD: The VFD project is complete and recommends a motion from the Board to accept the project and release of retainage.

**MOTION NO 2019-19** Motion for project acceptance and authorizing release of retainage for Well 1 VFD by Sheldon Lynne and seconded by Gerry Prior. Passed unanimously.

Mr. Perkins reported on the status of the Cedar Landing/Quadrant Phase 1 & 3: The project is complete and recommends a motion from the Board for project acceptance.

**MOTION NO 2019-20** Motion for project acceptance for the Cedar Landing/Quadrant Phase 1 & 3 water system developer extension by Sheldon Lynne and seconded by Harold Ellebracht. Passed unanimously.

New office/shop: Met with Lawhead Associates to discuss proposal for scope of work.

Well #4: Sampling was completed.

Rattlesnake tank: Mr. Perkins reported that the structural plans were approved by King County.

### **Attorney Report**

Mr. Jonson stated that the proposed bylaw amendment's adoptions are contingent upon USDA approval. Ms. Baker suggested a date for the special meeting, June 11, 2019 at 7pm.

**MOTION NO 2019-21** Motion to approve special meeting June 11, 2019 7pm at location to be determined for Association members to vote on Ms. Herman's bylaw amendment by Sheldon Lynne and seconded by Harold Ellebracht. Passed unanimously. Mr. Ellebracht will look into having the special meeting at the Snoqualmie Casino Ballroom.

Mr. Jonson deferred to Mr. Stonebridge regarding the North Bend Water Supply contract. Mr. Stonebridge will draft a response to the April 2<sup>nd</sup>, 2019 letter from the City of North Bend.

Mr. Jonson stated Cedar River Partners (Shelter Holdings) has filed an appeal to the King County UTRC in order to obtain water for its project from North Bend. Further discussion was deferred to executive session. Mr. Jonson stated he and Mr. Stonebridge worked on an Architectural services contract with Lawhead Associates for the new office and shop which was presented in the Board packet.

**MOTION NO 2019-22** Motion to approve and authorize the GM to execute Architectural Services contract with Lawhead Associates for a total cost of services not to exceed the amount of \$280,590.00 by Sheldon Lynne and seconded by Gerry Prior. Passed unanimously.

### **General Manager Report**

Mr. Stonebridge stated that on Friday April 5<sup>th</sup> a water main break was discovered along SE 149<sup>th</sup> Street. The 6" A/C water main was repaired with a 6" full circle repair band by Sallal staff and Fury Construction. No property damage occurred, and no customers were affected.

Mr. Stonebridge reported on the status of the Terrell tank: The ladder enclosure, power conduit and light pole are installed.

Mr. Stonebridge discussed water production/usage for March.

Coliform, IOC, VOC sampling at Well #4 were all satisfactory.

GC Systems rebuilt 11 PRV's at various sites throughout the system.

Mr. Stonebridge and Mr. Scott met with the Roger's Group at the Truck stop to discuss system improvements.

### **SPECIAL HEARING**

Mr. Jonson stated pursuant to discussions with McEwan's counsel, materials from both McEwan and the Association was submitted in writing and no in-person testimony will be offered. He recommended the hearing be tabled to in order for the Board to review the written materials.

### **UNFNISHED BUSINESS**

The Board discussed the PR consulting services. Ms. Reed was requested to provide references. The PR consulting firm presently utilized will be used only when needed.

## **NEW BUSINESS**

The Board discussed and approved a monthly newsletter to be included in the monthly bill.

The Board discussed and approved posting the Board agendas and draft meeting minutes on the website one week before next Board meeting.

The Board discussed Kevin Wyman's proposal offering cancelation of three unused memberships.

**MOTION NO 2019-23** Motion to purchase three memberships from Kevin Wyman in the amount of \$7,956 each for a total of \$23,868 minus 10% for administrative fees by Eric O'Brien seconded by Sheldon Lynne. Passed unanimously.

Joyce Hibma request was moved to executive session.

The Board rejected Erik Anderson's request to use 5/8" meter for proposed three buildings project.

Ms. Baker announced that Andy Velebir had resigned for the Board of Trustees and to post the Board vacancy on the website.

## **EXECUTIVE SESSION**

An executive session was convened at 8:16 pm to discuss with counsel legal matters including the King County litigation, pending employee litigation, member request for additional membership, UTRC appeal, special meeting to vote on bylaw amendment, McEwan hearing and the Emergency Interim Rule. The executive session was concluded at 9:52 pm and the regular session of the meeting resumed.

Based on the long history of use by existing residences on one parcel and no additional water usage was being proposed, the Board authorized the GM to grant Ms. Hibma's request for an additional water meter so that both houses on the site will be properly metered.

An Amended and Restated Emergency Interim Rule (revised 2019) as presented was discussed.

**MOTION NO 2019-24** Motion to adapt and put into effect the Amended and Restated Emergency Interim Rule as presented until the next Board meeting and to authorize publication of a hearing notice by Sheldon Lynne, seconded Harold Ellebracht. Passed unanimously.

**MOTION TO AJOURN** meeting at 10:00 pm by Sheldon Lynne, Seconded by Gerry Prior. Passed unanimously.

Submitted by:  
Ted Stonebridge, GM