

**Sallal Water Association
Board of Trustees
Minutes of Tuesday September 17, 2019 Meeting**

The regularly scheduled meeting of the Board of Trustees of the Sallal Water Association was called to order on Tuesday, September 17, 2019 at 6:00 pm by Vice President Daylin Baker.

Board members present, Eric O'Brien (by computer connection), Daylin Baker, Harold Ellebracht, Sheldon Lynne, Gerry Prior, Ann Reed and Larry Costello

Consultants present: Richard Jonson, Attorney and Warren Perkins, Engineer

Employees present: Ted Stonebridge, General Manager

Guests present: Joyce Hibma, Rich Formisano, Anne Herman, and Takako Wright

GUEST COMMENTS

None.

CONSENT AGENDA

Board minutes of the August 20, 2019 regular Board meeting and the consultant billing statements (amounts below) were presented.

Jonson & Jonson statement included----- \$ 7,111.50

Gray & Osborne statement included-----\$ 8,806.67

Lawhead Architects statement included-----\$31,348.00

MOTION NO 2019-44 Motion to approve the consent agenda by Harold Ellebracht and seconded by Gerry Prior. Passed unanimously.

REPORTS

Member Advisory Committee Report

Ms. Hibma gave a summary from the minutes for the September 10, 2019 Member Advisory Committee meeting. Four vacant positions on the committee are open. Comments regarding the proposed 50th anniversary banner and Association's rules were reviewed and discussed.

Engineer Report

Mr. Perkins stated the permit has been issued for the new reservoir at Rattlesnake and he recommended that the work of building the reservoir and pumphouse improvements for well no. 4 be combined into one construction contract. Mr. Stonebridge agreed with the recommendation and the Board concurred. Mr. Perkins stated that he would proceed to work on contract documents and recommended that bids be solicited around the first of the year. A ballpark estimate for costs of both projects together was approximately \$2M. After discussion, the Board directed Mr. Stonebridge to include both projects in a USDA loan application.

Mr. Perkins stated that a draft WSP should be ready for review at the next Board meeting.

Office/Shop Facilities. Mr. Hale mentioned that Sallal staff will be meeting with the Landscape Architect this Thursday to discuss landscape options for the new headquarters.

Attorney Report

Mr. Jonson reported on oral argument that occurred earlier in the day before the State Supreme Court. The outcome is unpredictable, and all should be aware that if the Supreme Court reverses the trial court ruling, rent for use of right of way would be retroactive to September of 2018.

Other legal issues were reserved for executive session.

General Manager Report

Mr. Stonebridge directed the Board to his written report posted in dropbox.

He reviewed the billing software upgrade proposal from CUSI and noted that the existing software will not be supported after the first part of next year and a decision as to replacement or upgrade will have to be made by then.

He stated that North Bend has scheduled a meeting for next week regarding the supply contract and the Board requested that he obtain a meeting agenda.

He stated he was working on a USDA loan application for the new office/shop building and that Well 4 and the new reservoir project would be added. He requested approval to be designated as the Association's administrator for purposes of the online loan application.

MOTION NO 2019-45 Motion to appoint General Manager Ted Stonebridge as Administrator of the USDA online loan application process by Sheldon Lynne and seconded by Eric O'Brien. Passed unanimously.

Mr. Stonebridge reviewed the water quality event of the last few days and steps to remedy in the upper zone served by the Terrell reservoir. He confirmed that no apparent vandalism to the reservoir has occurred, investigations are ongoing, the zone has been flushed and isolated and affected customers notified. He is awaiting results of sampling taken earlier today. Discussion followed.

UNFINISHED BUSINESS

River Run Update. Mr. Stonebridge stated new information has been provided to the developer regarding replacement of water main under the proposed roundabout and he is awaiting a response.

NEW BUSINESS

Ms. Reed reviewed updates to the Association's website. After discussion, she was authorized to post tentative elevation drawings of the proposed office/shop project to include the information about the inability of the Association to renew its existing lease and the long-term financial savings of owning vs. rental. Discussion then followed concerning posting informational data concerning the Association's water rights capacity and waiting list. The Board determined that only aggregate information should be presented regarding the waiting list in order that individual applicant information is not disclosed.

ITEMS TO TRACK

None.

EXECUTIVE SESSION

An executive session was convened at 7:52 pm to discuss with counsel legal matters including pending litigation and the FOSRT appeal of the UTRC decision. All guests except for the engineer and attorney left the meeting. The executive session was concluded at 8:56 pm and the regular session of the meeting resumed.

MOTION TO AJOURN meeting at 8:56 pm was made, seconded and passed unanimously.

Submitted by:

Richard Jonson, counsel