

SALLAL WATER ASSOCIATION

MINUTES OF THE APRIL 16, 2024 BOARD OF TRUSTEES MEETING

SALLAL WATER ASSOCIATION CONFERENCE ROOM

Board members present: Denise Smutny (President), Eric O'Brien (Secretary), Don Wise (Treasurer), Larry Costello and Shawn McKone.

Consultants present: Richard Jonson, Attorney; David Jurca, Attorney (by Zoom); Mike Johnson, Engineer.

Employees present: Denny Scott, Water Superintendent, Tree Bergman, Associate Water Superintendent and Scott Hemingway, Water System Operator.

Guests present: Stefanie Hawks-Johnson, Jean Buckner, Ann Herman; and Roger Pearce, Attorney, and Rosanna Brown, Engineer, both on behalf of River Run Ventures, LLC.

CALL TO ORDER

Ms. Smutny opened the meeting at approximately 6:00 pm.

VISTOR COMMENTS

Ms. Hawks-Johnson requested that an article that she has written to encourage more member engagement be posted in Sallal's monthly newsletter. She also expressed concern that she and her husband received two ballots in the same envelope for the recent election.

RIVER RUN APPEAL

Mr. Pearce and Ms. Brown presented River Run's appeal for a partial refund of membership fees by summarizing the materials contained in Mr. Pearce's February 26, 2024 letter addressed to Sallal. They exited the meeting at 6:20 pm along with Ms. Buckner, Ms. Herman, Ms. Hawks-Johnson and Mr. Jurca.

TRUSTEE/OFFICER RESIGNATION

Ms. Smutny announced Daylin Baker's resignation as trustee which includes her vacating the office of Vice President. Ms. Smutny stated that she (referring to herself) will exit the meeting when her (again referring to herself) employment application is discussed and suggested that the Board vote on a new Vice President.

Motion 2024-04-16-01 by Mr. O'Brien and seconded by Mr. Wise to appoint Shawn McKone as Vice President. Motion passed unanimously.

CONSENT AGENDA

- Vote to approve minutes of the March 19, 2024 Board meeting.
- Vote to approve consultant statements:
 - Jonson & Jonson - \$7,640.00
 - Gray & Osborne - \$42,054.82

Motion 2024-04-16-02 by Mr. Costello and seconded by Mr. Wise to approve the Consent Agenda. Motion passed unanimously.

ENGINEERING REPORT (Mike Johnson, G&O)

- VFD Update - Design specifications are being prepared for the new VFD at Rattlesnake

- **Intertie Update** - Design specifications have been submitted to DOH and the City; advertisement for bids to follow shortly; G&O was requested to update the project Gantt chart.

OPERATIONS REPORT (Denny Scott)

- Report on the condition of the water system, current work and three new service installations; DSL was reviewed and Mr. Scott suggested engaging sophisticated leak detection services.
- Mr. Scott recommended approval of Cimco-GC Systems invoice for two PRV's and fittings in the amount of \$15,871.29.

Motion 2024-04-16-03 by Mr. McKone and seconded by Mr. Costello to approve payment of an invoice to Cimco-GC Systems in the amount of \$15,671.29. Motion passed unanimously.

- An application for a certificate of water availability from a member (Massey) for a short plat was discussed and it was determined that it was within previous approval authority granted to Mr. Scott.

BUSINESS REPORT

- **Treasurer's Report.** Mr. Wise reported on business matters including a continuing search for bookkeeping services.
- G&O corrected January invoice.

Motion 2024-04-16-04 by Mr. Costello and seconded by Mr. O'Brien to ratify and approve payment of corrected January invoice to Gray & Osborne. Motion passed unanimously.

- ICS Account at Umpqua Bank.

Motion 2024-04-16-04 by Mr. McKone and seconded by Mr. Costello to ratify and approve establishment of ICS account with Umpqua Bank. Motion passed unanimously.

- **Multifamily Rate Analysis** – Peninsula Financial Consulting has commenced work on recommending revisions to Sallal's rate schedule.
- **Pacific Premier accounts.**

Motion 2024-04-16-05 by Mr. O'Brien and seconded by Mr. Costello add Mr. Wise as an authorized signer to Sallal's accounts with Pacific Premiere Bank. Motion passed unanimously.

ATTORNEY REPORT (Dick Jonson)

- Mr. Jonson reported on new PFAS testing requirements.

UNFINISHED BUSINESS none

NEW BUSINESS

Ms. Smutny introduced Scott Hemingway as Sallal's new field employee.

EXECUTIVE SESSION

Ms. Smutny called for an executive session at 7:22 pm to review board, personnel and legal matters with counsel including the River Run appeal. Messrs. Scott and Hemingway exited the meeting and Mr. Jurca joined

the meeting by Zoom. Mike Johnson and Dave Jurca exited the meeting after the River Run appeal was discussed. Ms. Smutny exited the executive session at a point when discussions regarding applicants for the general manager positions were discussed. The executive session was concluded at 8:24 pm.

Upon motion made, seconded and passed, the meeting adjourned at 8:25 pm.

Submitted by:

Richard Jonson, counsel

Next scheduled meetings:

Board Meeting: Tuesday, May 21, 2024 at 6 pm

