

**SALLAL WATER ASSOCIATION  
AGENDA FOR SEPTEMBER 17, 2024  
BOARD OF TRUSTEES MEETING**

**CALL TO ORDER (QUORUM PRESENT)**

**VISTOR COMMENTS** (Limit time to 3 minutes)

**CONSENT AGENDA**

- Vote to approve minutes for the Aug 20, 2024 meeting
- Vote to approve consultant statements:
  - Jonson & Jonson - \$3,740.00
  - Gray & Osborne - \$28,814.81
  - Finney, Neill & Co. - \$10,810.00

***Motion:*** Vote to approve Consent Agenda.

**AUDITORS REPORT - Audit Update – Leslie Sesser – Finney Neil**

- Sallal FY23 FS Draft v9.10.24 - Presentation
- 2023 Financial Audit
  - Finney Neil, Assoc
    - Team is nearing completion
    - IRS 990 Form is in progress

**ENGINEERING REPORT** *Mike Johnson, G&O*

- North Bend/Boxley Creek Intertie Updates
  - North Bend Intertie - Easement Update
    - Easement Counter Signed and Recorded – Thank you, Denise!!
  - Contract Bid Awarded – Anvil
    - COIs, Docs, etc.
    - Contract counter executed – 9.13.24
  - Permits
    - Building Permit – Ready
    - Site Use Permits – In Progress w/NB
  - DOH Funding Update - *Devin*

- Making Progress with New Staff at DWSRF / DOH
- VFD Update
  - Review of Bids for Well 2 Electrical Improvements (VFD) Project
    - 1 Bidder – Gary Harper Construction
      - \$169k (vs. \$152k G&O est)

**Motion:** Vote to accept bid from Gary Harper Construction - \$169,619.20

- Well 2 Electrical Improvements (VFD Project) Construction Management Services Proposal – G&O - \$26,500.00

**Motion:** Vote to accept Construction Management Proposal from G&O for the Well 2 VFD project. - \$26,500.00

- Well #1 replacement – Update
  - Review Memo for Depths Options – In Dropbox
- Wilderness Rim Meter Vault – *Denny/Tree*

## **OPERATIONS REPORT** *Denny/Tree*

- DSL – Leak detection update
- Project Updates | Q&A
- Well 3 Update – Charon Complete; Pump Tech Complete; Piping Complete; Well 3 Online 9.10.24
  - Fencing – in progress

**Motion:** Vote to ratify email approval for payment of Pump Tech Invoice - \$29,478.93

*Note: Email vote (“Yes”: Don, Rich, Emilie, Larry, Eric || Vote not received: Denise, Shawn) – Pass x5 votes.*

- Boxley Creek Intertie – Sallal Side Update

## **BUSINESS REPORT** *Devin Mettler*

- Treasurer’s report – *Don*
- GM Report
  - Jobs posted – great response to date
  - Annual Backflow Testing nearly complete – 0 remaining as of 9.17.24
  - Billing/Accounting Software Review and Demos
- Multi-Family Rates – Recommendation – Deferred from Aug 20, 2024
- Rule 42 – Proposed Updates

**Motion:** Vote to accept Multi-Family Rate Recommendation and to Updated Sallal Master Rate Schedule.

**Motion:** Vote to approve changes and update Rule 42 in the Rules and Regulations.

- FEMA public assistance grant update
  - Insurance Claim filed – Adjustors are working on it

## **ATTORNEY REPORT** *Richard Jonson, J&J*

### **UNFINISHED BUSINESS**

From Rich:

A few thoughts in looking through the dropbox files (I realize I cannot vote if not in attendance):

- I'm good with last month's meeting minutes edits made by Don and Larry. I do note that my comments/requests for developing a comprehensive Sallal-NB WSA Project Plans is not in the meeting minutes. Nor was my request for staff to provide a draft Project Plan for Advanced Metering Infrastructure for Board review.
- I also requested the Board be given a copy of the Sallal's 2023 WUE report
- Audit Report: Has the Auditor reviewed procurements above the Staff threshold to determine if they were in accordance with Sallal's Procurement Policy?
- MFR: A few questions – I didn't understand the difference in the Net Due vs the Actual usage charge? Staff was to determine if they are any existing members that would fall into the Multi-family rate category...what did staff determine?
- Determine when we are having a Capital Improvement plan work study.

Rich

### **NEW BUSINESS**

### **EXECUTIVE SESSION**

**Next scheduled meeting:**

**Board Meeting: Tuesday, Oct 15, 2024, at 6 pm**