SALLAL WATER ASSOCIATION

AGENDA FOR BOARD OF TRUSTEES MEETING
May 19, 2026

CALL TO ORDER (QUORUM PRESENT)

VISITOR COMMENTS (Limit time to 3 minutes)

- Michelle Catoire

CONSENT AGENDA

- Minutes from March 31, 2026 Special Board Meeting
- Minutes from April 21, 2026 Board Meeting
- Consultant statements:
  - Advantage Accounting - $787.50
  - Gray & Osborne - $59,632.47
  - Jonson & Jonson - $3,875.00
  - KLJ Financial - $7,869.00

Motion: Approve Consent Agenda.

- Minutes from March 31, 2026, Annual Member Meeting

Motion: Approve Minutes from March 31, 2026 Annual Member Meeting as final draft.

SOFTWARE PROPOSAL

- Springbrook Accounting and Billing Software – Proposal Q&A – w/*Mindy Blaufuss, Debbie McLeod, Kevin Dibbs, Springbrook/XBP (Approx 15 Minutes)* - $141,595.00

Motion: Accept Springbrook Software proposal to change Member Database, Billing and Accounting Software to Springbrook with Xpress Bill Pay (XBP) in an amount not to exceed $141,595.00.

RATE STUDY

- Rate Study – Update – *Karyn Johnson, KLJ Financial (Approx 60 Mins)*
  - Decide – High/Med/Low Scenario
  - Intro - Draft GFCs

Final

ENGINEERING REPORT *Mike Johnson, G&O*

- Wilderness Rim Intertie #3 – Update
- Water Use Projection Analysis/Interim Water System Planning – Update
- DWSRF Loan 2025-4610 Application – Rattlesnake Tank 3 – Update

- Mt Si Roundabout Pipe Replacement - SLE – Update
    - Progress Estimate #2 ($314,310.84)

Motion: Approve payment of SLE Progress Estimate #2 in the amount of $314,310.84.

- Well #1 Replacement Drilling – Holt – Update

Motion: Approve payment of Holt Services Progress Estimate #2 in the amount of $143,667.73.

- Draft WSP Amendment – CIP Projects – for review and possible decision

Motion: Approve Draft WSP CIP Amendment Memorandum – 05.15.2026 and authorize submittal to DOH.

OPERATIONS REPORT *Tree*

- CWA Application – Cadman

- End of Life Meters / End Points – Update

Motion: Ratify email vote on Apri 28, 2026 to approve payment of Mountain States Invoice # INV142149 in the amount of $21,159.05.

Motion: Approve payment of Mountain States Invoice # INV35355 in the amount of $15,213.63.

- SCADA – Tanner Booster Station RTU Panel – Proposal

Motion: Accept Proposal from Systems Interface to produce the Tanner Booster Station RTU Panel in an amount not to exceed $68,364.00.

- SCADA Ignition HMI Software – Update

BUSINESS REPORT *Larry*

Treasurer's Report *– Larry*

- Financial Investments

Final

GM Report *– Devin*

- Finney Neill - FY 2025 Accounting Audit and Tax Preparation
    - 2025 Finney Neill Engagement Letter
        - Audit - $28,000 - $32,000 (Time and Expenses)
        - Form 1120 Tax Preparation - $12,500.00 (To include research work conducted to determine tax status and possible depreciation)

Motion: Accept Engagement Letter from Finney Neill for FY 2025 Annual Financial Audit ($32,000) and Tax Preparation ($12,500) in an amount not to exceed $44,500.00.

    - 2025 Member Sourced Income Test / 2025 Tax Extension Filing

Motion: Approve payment of Finney Neill invoice in the amount of $4,015.00.

- Board Vacancy – Update

ATTORNEY REPORT *Richard Jonson, J&J*

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

Next scheduled meeting:
Board Meeting: Tuesday, June 16, 2026 at 6:00 pm

- Board Interviews 6p

Final